

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: February 23, 2015

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Jack Burton (Mayor Pro Tem)
 Lamar Gillian Charles White
 Linda Pohl

Members Absent: Madeline Slay

Sign in Sheet: Shana Halpin Henry Hannasch

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Shana Halpin a resident of the City of Balcones Heights gave the invocation before the posting of colors by the San Antonio Young Marines 4th Reconnaissance Battalion.

PUBLIC COMMENT PERIOD

1. PRESENTATIONS and REPORTS:

Items 1b - Item 7 were addressed before 1a.

a. Update from Consultant Walter Serna. (Serna)

Consultant Walter Serna came up and gave update on the following:

- Setting up meeting regarding drainage project with Rene Green from the County and with City of San Antonio next
- VIA – Drafting Exclusivity Agreement
- Public Facilities Corporation (PFC) workshop – March 17th

b. Community Initiatives Department Report – January 2015 (Nastasi)

Mr. Nastasi came up and gave highlights of his report. He informed city council that fiesta metals will be ordered this year.

c. Police Department Report – January 2015 and Racial Profiling Report. (Pena)

Chief Pena came up and gave highlights of her report. Racial Profile Report was submitted and she also gave them steps on how to get on “Leads on Line”.

d. Fire Department Report – January 2015 (Ward)

Chief Ward came up and gave highlights of his report.

e. Community Development Report and Code Compliance Update – January 2015 (Hoyl)

Ms. Hoyl came up and gave highlights of her report. She updated council on code compliance and public works activity.

f. Finance Director Report - (Messick)

Mr. Messick came up and gave kudos to City Attorney Frank Garza for finding some additional money due to the city while reviewing contract.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of January 26, 2015
- b. Approval of Financial Report for month of January 2015

MOTION: I make a motion we approve in its entirety.

Motion by: Councilwoman Pohl Second: Councilman White 4/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS - None

PUBLIC HEARINGS - None

BUSINESS ITEMS:

- 3. Presentation and discussion of audit for FY ending September 30, 2014 and **ACTION** to accept report.

Kim Roach from Armstrong, Vaughn and Associates came up and presented the audit. Some of the topics covered were as follows:

City of Balcones Heights

- Statement of Net Position
- Statement of Activities
- Balance Sheet – Governmental Funds
- Reconciliation of the Governmental Funds Balance Sheet – Statement of Net Position
- Sewer Maintenance Fund
- Comparison Budget to Actual
- Retirement – Unfunded Liability
- Letter

City of Balcones Heights – Crime Control

- Statement of Net Position
- Statement of Activities

MOTION: Motion to approve.

Motion by: Councilman Burton Second: Councilwoman Pohl 4/0/0 PASSED

4. Consideration and **ACTION** to adopt an ordinance amending the Municipal Court Schedule of Minimum Fines. (Judge Trevino)

MOTION: I make a motion to approve.

Motion by: Councilwoman Pohl Second: Councilman Gillian 4/0/0 PASSED

ANNOUNCEMENTS AND REQUESTS:

5. Announcements by City Administrator

- Citizen Kudos
- Recognition of City employee actions
- New Departmental Initiatives

Gold's Gym Enrollment
Police Department – Kudos
Municipal Court – Yvonne Baez – Customer Service kudos

6. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

Mayor - Town Hall Meeting to discuss goals for the city.

7. Announcements by Mayor and Council Members.

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor – Attended Elected Officials Conference.
VIA Advisory Board – Elected officials

City Administrator – Balcones Heights Cowboy Breakfast
Councilman White - Mr. Harris met with Slay Engineering and San Antonio River Authority on the drainage project.

Item 1a was addressed after Item 7 and before Item 8.

EXECUTIVE SESSION: 7:04 p.m.

8. Discussion pursuant to § 551.074 (Personnel Matters) of the Texas Government Code regarding the position of Chief of Police and Fire Chief.

9. Discussion pursuant to § 551.086 of the Texas Government Code (Economic Development) regarding update from consultant Walter Serna on economic development projects.

RE-CONVENE IN OPEN SESSION: 7:55 p.m.

10. Council may take **ACTION** in open session on Items discussed in Executive Session.

MOTION: I make a motion to direct the City Administrator with directions that we gave him in Executive Session.

Motion by: Councilwoman Pohl Second: Councilman Gillian 4/0/0 PASSED

ADJOURNMENT:

Meeting adjourned at 7:56 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes were approved by City Council on March 23, 2015.